

**Optimizing a Business Case for Safe Health Care:
An Integrated Approach to Finance and Safety**

Organizational Readiness Checklist

| Yes | No | | If no, this is the action plan |
|-----|----|---|--------------------------------|
| | | Collaboration between financial, safety, and clinical leadership has been established (the Safety–Finance Team) | |
| | | A clear hypothesis or statement of intended outcome of the project has been stated and is agreed upon. | |
| | | Roles and responsibilities among the members of the Safety–Finance Team has been established. | |
| | | A commitment to transparency among the team has been established. | |
| | | The team has an understanding of the organization’s strategic goals and mission. | |
| | | Existing measurement tools within the organization, or apparent need for measurement tools has been identified. | |
| | | The team has a clear understanding of the organization’s payment model. | |
| | | Communication with key stakeholders for buy-in and support has occurred. | |
| | | An Executive Champion is on board. | |
| | | A Clinical Champion is on board. | |
| | | The team has identified collaborators from within their organizational network who might provide input, support, and influence. | |